We are SDES!

An Information Guide to the Division of Student Development and Enrollment Services

Vision
“SDES empowers students to succeed by adding value”

Mission
The Division of Student Development and Enrollment Services (SDES) engages students in the total collegiate experience at the University of Central Florida (UCF), from matriculation, to successful progression, graduation, and employment in a global workforce. This is accomplished by providing opportunities for enriched student development, leadership growth, experience-based learning, values education and civic engagement which lead to overall student success.

As a division within Academic Affairs, SDES affirms that “the student who comes to UCF should not be the same student who leaves UCF.” We embrace the tenets of the UCF Creed - Integrity, Scholarship, Community, Creativity, and Excellence as a framework for developing student learning outcomes to facilitate transformational learning.

SDES goals support the university’s strategic plan to lead and serve the Central Florida citi-state

Goals
♦ Promote student progression to graduation, graduate and professional school and productive employment.
♦ Create opportunities for students to develop and strengthen leadership skills.
♦ Assist students to further develop purpose, integrity, ethical practices, and civic responsibility.
♦ Embrace diversity and inclusiveness.
♦ Foster student engagement in the Central Florida citi-state and the global community.
## Program or Service

<table>
<thead>
<tr>
<th>Program or Service</th>
<th>Department</th>
<th>Telephone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address Changes</td>
<td>Registrar’s Office</td>
<td>823-3100</td>
</tr>
<tr>
<td>Advising, Freshmen Majors</td>
<td>First Year Advising and Exploration</td>
<td>823-3789</td>
</tr>
<tr>
<td>Advising, Student-Athletes</td>
<td>Academic Services for Student-Athletes</td>
<td>823-5895</td>
</tr>
<tr>
<td>Advising, Undecided Students</td>
<td>First Year Advising and Exploration</td>
<td>823-3789</td>
</tr>
<tr>
<td>Alcohol and Other Drug Prevention</td>
<td>Student Health Services</td>
<td>823-2701</td>
</tr>
<tr>
<td>Campus Activities Board</td>
<td>Office of Student Involvement</td>
<td>823-6471</td>
</tr>
<tr>
<td>Career Counseling</td>
<td>Career Services</td>
<td>823-2361</td>
</tr>
<tr>
<td>Career Employment Services</td>
<td>Career Services</td>
<td>823-2361</td>
</tr>
<tr>
<td>Counseling for Personal Concerns</td>
<td>Counseling and Psychological Services</td>
<td>823-2811</td>
</tr>
<tr>
<td>Creative School for Children</td>
<td>Creative School for Children</td>
<td>823-2726</td>
</tr>
<tr>
<td>Conflict Resolution and Mediation</td>
<td>Office of Integrity and Ethical Development</td>
<td>823-3477</td>
</tr>
<tr>
<td>Financial Aid and Scholarships</td>
<td>Student Financial Assistance</td>
<td>823-2827</td>
</tr>
<tr>
<td>Fraternity and Sorority Life</td>
<td>Fraternity and Sorority Life</td>
<td>823-2072</td>
</tr>
<tr>
<td>Grade Forgiveness</td>
<td>Registrar’s Office</td>
<td>823-3100</td>
</tr>
<tr>
<td>Health Services</td>
<td>Student Health Services</td>
<td>823-2701</td>
</tr>
<tr>
<td>Housing and Residence Life</td>
<td>Housing and Residence Life</td>
<td>823-4663</td>
</tr>
<tr>
<td>Insurance Program for Students</td>
<td>Student Health Services</td>
<td>823-2701</td>
</tr>
<tr>
<td>LEAD Scholars</td>
<td>LEAD Scholars Academy</td>
<td>823-2223</td>
</tr>
<tr>
<td>Legal Services for Students</td>
<td>Student Legal Services</td>
<td>823-2538</td>
</tr>
<tr>
<td>LINK</td>
<td>First Year Experience</td>
<td>823-5105</td>
</tr>
<tr>
<td>Major Exploration</td>
<td>First Year Advising and Exploration</td>
<td>823-3789</td>
</tr>
<tr>
<td>Multicultural Academic and Support</td>
<td>Multicultural Academic and Support Services</td>
<td>823-2716</td>
</tr>
<tr>
<td>Neighborhood Relations</td>
<td>Neighborhood Relations and Safety Educaiton</td>
<td>823-6505</td>
</tr>
<tr>
<td>Off-Campus Student Employment</td>
<td>Career Services</td>
<td>823-2361</td>
</tr>
<tr>
<td>Off-Campus Student Services</td>
<td>Neighborhood Relations and Safety Education</td>
<td>823-6505</td>
</tr>
<tr>
<td>Orientation Services</td>
<td>First Year Experience</td>
<td>823-5105</td>
</tr>
<tr>
<td>Recreation and Intramural Sports</td>
<td>Recreation and Wellness Center</td>
<td>823-2408</td>
</tr>
<tr>
<td>Registration Help Line</td>
<td>Registrar’s Office</td>
<td>823-3100</td>
</tr>
<tr>
<td>Social Justice and Advocacy</td>
<td>Social Justice and Advocacy</td>
<td>823-0401</td>
</tr>
<tr>
<td>Student Accessibility Services</td>
<td>Student Accessibility Services</td>
<td>823-2371</td>
</tr>
<tr>
<td>Student Conduct</td>
<td>Office of Student Conduct</td>
<td>823-4638</td>
</tr>
<tr>
<td>Student Government</td>
<td>Student Government Association</td>
<td>823-2191</td>
</tr>
<tr>
<td>Student Involvement</td>
<td>Office of Student Involvement</td>
<td>823-6471</td>
</tr>
<tr>
<td>Student Leadership</td>
<td>LEAD Scholars Academy</td>
<td>823-2223</td>
</tr>
<tr>
<td>Student Outreach Services</td>
<td>Student Outreach Services</td>
<td>823-5580</td>
</tr>
<tr>
<td>Student Rights and Responsibilities</td>
<td>Office of Student Rights and Responsibilities</td>
<td>823-4638</td>
</tr>
<tr>
<td>Student Union</td>
<td>Student Union</td>
<td>823-3677</td>
</tr>
<tr>
<td>Testing Services</td>
<td>University Testing Services</td>
<td>823-5109</td>
</tr>
<tr>
<td>Transcript Requests</td>
<td>Registrar’s Office</td>
<td>823-3100</td>
</tr>
<tr>
<td>Transfer and Transition Services</td>
<td>Transfer and Transition Services</td>
<td>823-2231</td>
</tr>
<tr>
<td>Tutoring (Free Service)</td>
<td>Student Academic Resource Center</td>
<td>823-5130</td>
</tr>
<tr>
<td>Undergraduate Admissions</td>
<td>Undergraduate Admissions</td>
<td>823-3000</td>
</tr>
<tr>
<td>Veteran Services</td>
<td>Registrar’s Office - Veterans Academic Resource Center</td>
<td>823-2707</td>
</tr>
<tr>
<td>Wellness Center</td>
<td>Wellness &amp; Health Promotion Services</td>
<td>823-5841</td>
</tr>
</tbody>
</table>
Academic Services for Student-Athletes (ASSA)

Director Eric Wood
Wayne Densch Center for Student-Athlete Leadership, Room 105
• Zip +4: 0300
Tel: 407.823.5895 • Fax: 407.823.3761
Website: asa.sdes.ucf.edu
Academic Services for Student-Athletes partners with the campus community to provide resources and opportunities for student-athletes to be academically successful while building a foundation for success after graduation. ASSA provides support services for:
◆ One-on-one meetings with academic advisors
◆ Subject specific tutoring
◆ Mentoring and academic advising for student-athletes
◆ Structured study program required for all new student-athletes each semester
◆ Emphasis on helping student-athletes understand major choices and monitoring their eligibility status as it relates to UCF, Conference USA and NCAA rules and regulations

Activity and Service Fee Business Office (A&SF)

Director Richard Phillips
Student Union, Room 215 • Zip +4: 3230
Tel: 407.823.5548 • Fax: 407.823.6356
Website: asf.sdes.ucf.edu
The Activity and Service Fee Business Office is primarily responsible for providing financial and managerial oversight for the A&SF funding, which supports meaningful and collaborative experiences for students and promotes the development of financial stewardship. A&SF services the accounting, personnel and purchasing needs of the following A&SF funded agencies and departments:
◆ Campus Activities Board
◆ Homecoming Task Force
◆ Knightcast
◆ Knights of the Round Table
◆ Late Knights
◆ Multicultural Student Center
◆ Office of Student Involvement
◆ Recreation and Wellness Center
◆ Student Government Association
◆ SGA Computer Lab
◆ SGA Express Print Lab
◆ SGA Ticket Center
◆ Student Legal Services
◆ Student Union
◆ Volunteer UCF
◆ Sports Club Council

Budget and Personnel Support, SDES

Assistant Vice President David Pavlonnis
Millican Hall, Room 282 • Zip +4: 0160
Tel: 407-823.4625 • Fax: 407.823.2969
Website: bps.sdes.ucf.edu
SDES Budget and Personnel Support is dedicated to providing SDES with value added services such as:
◆ Administrative services in fiscal and human resource matters
◆ Human Resources related paperwork for A&P, Faculty and USPS division employees
◆ Serve as a resource to both employees and supervisors for employee and employer relation issues
◆ Provides budget, human resource and new employee workshops for SDES employees

Career Services (CS)

Executive Director Lynn Hansen
CSEL Building, Room 101 • Zip +4: 0165
Tel: 407.823.2361 • Fax: 407.823.5909
Website: career.sdes.ucf.edu
Career Services offers students and alumni assistance with the planning and development of their academic and career goals.
◆ Career counseling and assessment, career education, job readiness skills, and graduate or professional school preparation
◆ Job search preparation: resume writing and interviewing, and assistance with the graduate or professional school selection and application process
◆ Connects students and alumni to professional employment opportunities such as Employer Relations programs that include employer panels, career expos and job fairs, KnightLink job posting system, and an on-campus interviewing program
◆ Assistance in exploring career opportunities through work-based learning activities, such as site visits, job shadows, the externship program and the UCF Lockheed Martin CWEP program
◆ Assistance with the graduate or professional school selection and application process
Counseling and Psychological Services (CAPS) .................
Director Karen Hofmann
Counseling Center • Room 101 • Zip +4: 3170
Tel: 407.823.2811 • Fax: 407.823.5415
Website: caps.sdes.ucf.edu
The Counseling and Psychological Services staff is comprised of licensed (or license-eligible) psychologists, mental health and social work counselors, and graduate interns who provide a confidential environment in which students may explore and resolve issues of concern. The office provides:
- Comprehensive psychological services to university enrolled students
- Crisis intervention
- Counseling
- CAPS outreach presentations
- Professional consultation
- Graduate training

Creative School for Children (CSC)
Director Amy Hesse
Creative School for Children, Room 102 • Zip +4: 3546
Tel: 407.823.2727 • Fax: 407.823.3096
Website: csc.sdes.ucf.edu
Creative School for Children is one of Florida’s quality Educational Research Centers for Child Development. They are accredited by the National Association for the Education of Young Children and are Florida Gold Seal Centers for Child Development. They are accredited by the National Creative School for Children is one of Florida’s quality Educational Research

First Year Experience (FYE) ...........
Director Erin Butler
Howard Phillips Hall, Room 216 • Zip +4: 3240
Tel: 407.823.5105 • Fax: 407.823.3847
Website: fye.sdes.ucf.edu
First Year Experience empowers students by building a foundation for their success. Through comprehensive programming, FYE enhances students’ and families’ transition to, connection with, and understanding of the UCF community through:
- New student orientation for all incoming FTIC and transfer students
- Orientation Team (O-Team)
- UCF’s official welcome week: Pegasus Palooza
- Strategies for Success 3-credit hour freshmen seminar: SLS 1501
- Out of State Student Mentoring Living-Learning Community
- LINK program (Learning and Interacting with New Knights)
- The Ultimate Knight Program
- Pegasus Parent program which includes parent orientation, a monthly parent newsletter and Family Weekend

Florida Consortium of Metropolitan Research Universities ........
Executive Director Michael Preston
12424 Research Parkway – Suite 101 • Zip: 32826
Tel: 407.823.1773
Web: floridaconsortium.com/

Fraternity and Sorority Life ...........
Director TBA
Fraternity and Sorority Life, Building 415, Room 101 • Zip +4: 0157
Tel: 407.832.2072 • Fax: 407.823.2929
Website: fsl.sdes.ucf.edu
Fraternity and Sorority Life is committed to providing the best possible fraternity and sorority experience for both students and the university community. The office provides:
- Advice, services and programs to ensure all members engage in high-quality undergraduate fraternal experiences that reinforce the organization’s founding principles: scholarship, community service, campus involvement and sisterhood/brotherhood
- Developmental programming for individuals, chapters, chapter alumni boards, house corporation officers, and collegiate governing boards; i.e., Diversified Greek Council, Greek Council, Panhellenic Council, Interfraternity Council, and the National Pan-Hellenic Council
- 47 fraternities and sororities on UCF’s campus with more than 3,500 active Greek students
Inclusive Education Services (IES)...
Acting Director Adam Meyer
Ferrell Commons, Room 185 • Zip +4: 3222
Tel: 407.823.2223 • Fax: 407.823.3942
Website: ies.sdes.ucf.edu
Inclusive Education Services strives to deliver an innovative and distinctive post-secondary educational experience, by offering individuals with intellectual disabilities immersive campus and vocational opportunities to achieve excellence at UCF and beyond. Upcoming Goals for IES are:

- Providing a highly beneficial experience to all the individuals and their families who apply for the pilot project in 2015
- Meeting the criteria to become a Comprehensive Transition Program by 2017
- To grow the support and resources to sustain a top-quality experience for up to 40 individuals enrolled at UCF by 2018

Housing and Residence Life (H&RL) ......................
Executive Director Christi Hartzler
Housing Administration Building, Room 123 • Zip +4: 3222
Tel: 407.823.4663 • Fax: 407.823.3831
Website: www.housing.ucf.edu
The Orlando main campus housing is reserved for mostly incoming first-year students but a limited amount of space is available for upper-class students. Married and family student housing are not available. The Department of Housing and Residence Life offers:

- Enrolled single students housing on the Orlando main campus and the Rosen College of Hospitality Management campus
- Provides residence life services at Knight's Circle and the Pointe at Central, affiliated properties

Multicultural Academic and Support Services (MASS) .................
Director Wayne Jackson
Student Union, Room 154 • Zip +4: 0135
Tel: 407.823.2716 • Fax: 407.823.5616
Website: mass.sdes.ucf.edu
Multicultural Academic and Support Services assists multicultural and first-generation college students in their transition to UCF. The three signature programs of MASS are:

- First Generation Program
- Brother to Brother Program
- Seizing Opportunities for Achievement and Retention (SOAR)
- AWAKE

Information Technology, SDES ......
SDES IT Director Craig Froehlich
Ferrell Commons, Room 132 • Zip +4: 0159
Tel: 407.823.4444 • Fax: 407.823.4609
Website: it.sdes.ucf.edu
SDES Information Technology offers SDES advanced, reliable and effective technology with diverse technical services including:

- Forecasting
- Consulting
- Research
- Purchasing
- Installation
- Configuration
- Ongoing support for applications, clients, peripherals and infrastructure devices
Office of Student Involvement
(OSI) .................................
Director Shane Juntunen
Student Union, Room 208 • Zip + 4: 3245
Tel: 407.823.6471 • Fax: 407.823.5899
Website: osi.ucf.edu
The Office of Student Involvement strives to create an atmosphere that
provides opportunities for leadership development and personal growth.
Each year, OSI collaborates to produce over 500 entertainment,
educational and service programs including:
◆ Major concerts
◆ Nationally recognized lecturers
◆ Touring entertainment events
◆ Volunteer and service projects
OSI provides student opportunities for involvement and assists in the:
◆ Advisement and leadership training for over 425 registered student
organizations (RSOs)
◆ Six student agencies (Campus Activities Board, Homecoming, Knights of the Round Table, Knightcast, Late Knights, and Volunteer UCF), the Student Government Association (SGA), and Student Outreach Services
◆ Sponsored special events such as Knight-Thon, a campuswide
dance marathon
◆ Coffeehouse events
◆ Student produced radio shows
◆ Movie series

Neighborhood Relations and Safety Education
Assistant Vice President A.J. Range
Research Pavillion, Room 110 • Zip + 4: 3225
Tel: 407.823.6505 • Fax: 407.823.3942
Website: nrse.sdes.ucf.edu
Neighborhood Relations and Safety Education assists and supports students in their search for off-campus housing accommodations. The office collaborates with property managers, landlords, neighbors, homeowner associations and residents to build and maintain positive relations in the community. Additionally, the office helps to inform, educate, and encourage students living off campus to learn and practice safety and prevention education. The office also provides:
◆ Listings of off-campus apartments
◆ Resources for students needing to find roommates
◆ Storage
◆ Subleases
◆ Furniture rental information
◆ Lease consultations
◆ Prevention education, safety information, and security awareness or preparedness for students, SDES faculty and staff

Office of Student Conduct (OSC) ...
Director Michael Gilmer
Ferrell Commons, Room 227 • Zip + 4: 3655
Tel: 407.823.4638 • Fax: 407.823.4544
Website: osc.sdes.ucf.edu
The Office of Student Conduct handles complaints against UCF students and student groups. The complaint must indicate a possible violation of one or more of the Rules of Conduct or Conduct Regulations of Student Organizations located in the Golden Rule Student Handbook. OSC provides:
◆ Educational opportunities that foster individual growth
◆ Ethical development
◆ Personal accountability while promoting the core values of the UCF Creed

Office of Student Rights and Responsibilities (OSRR) ...........
Assistant Dean of Students and Executive Director Dana Juntunen
Ferrell Commons, Room 227 • Zip + 4: 3655
Tel: 407.823.4683 • 407.823.6960 Fax: 407.823.4544
Website: osrr.sdes.ucf.edu
The Office of Student Rights and Responsibilities is responsible for the oversight of the following areas:
◆ Golden Rule Student Handbook
◆ UCF Creed
◆ Case Manager (to work with Students of Concern)
◆ Death Notices
◆ Class Absences
◆ University Crisis Committee
◆ Crisis Management
◆ The Office of Student Conduct and Office of Integrity and Ethical Development
◆ UCF Cares
Social Justice and Advocacy (SJA) . . .
Director Edwanna Andrews
Student Union, Room 207 • Zip +4: 3230
Tel: 407.823.3626 • Fax: 407.823.0033
Website: sja.sdes.ucf.edu
Social Justice and Advocacy promotes an equitable campus environment where all are assured diversity, in its many forms, is valued. SJA supports efforts to increase equal access to campus resources and opportunities, while cultivating inclusiveness to the least advantaged members of the campus community, by decreasing obstacles that prevent students from succeeding at UCF. The Office of Social Justice and Advocacy is responsible for the oversight of the following areas:

• Multicultural Student Center
Website: msc.sdes.ucf.edu
The Multicultural Student Center plans a number of programs every semester in order to educate the student body on the importance of diversity and inclusion. The office offers services including:
- Monthly book club which provides free books for students
- Educational programs to enhance knowledge of culture, race, religion, sexual orientation and abilities
- Engagement opportunities including leadership committee where students can gain experience in leadership and programming
- Resource library with books and magazines available to students for free
- Cubicle space for RSOs
- Monthly talk series to encourage discussion on current events facing under-represented communities

• LGBTQ+ Services
Website: lgbtq.sdes.ucf.edu
UCF LGBTQ Services seeks to enhance the visibility of the LGBTQ and Ally student experience by serving as an entry point for affirming resources and support. Programs and services include:
- Weekly LGBTQ and Ally-affirming dialogue group Alphabet Soup
- Crisis and bias reporting
- Organizing UCF’s LGBT History Month celebration
- Annual LGBTQ and Ally Lavender Celebration that honors graduating LGBTQ and Ally students
- Safe Zone and Training

Recreation and Wellness Center (RWC) .............................
Director James Wilkening
Recreation and Wellness Center, Room 204 • Zip +4: 3548
Tel: 407.823.2408 • Fax Number: 407.823.5446
Website: rwc.sdes.ucf.edu
The Recreation and Wellness Center is designed to assist students in making healthy lifestyle choices through efficient services, comprehensive programs and high quality facilities. The RWC offers a full scale 150,000-square-foot recreation center. The center is open to all students and paid memberships are available for non-students. The major program components include:
- Intramural Sports
- Sport Clubs
- Outdoor Adventure
- Fitness
- Athletic Training
- Aquatics
- Fitness floor
- Courts space
- Climbing wall
- Lap pool
- Racquetball courts
- Intramural Sports
- Grading
- Academic Calendar
- Processing record changes
- Transcript requests
- Transfer credit processing
- Residency reclassification
- NCAA athletic eligibility
- Classroom scheduling
- Master class schedule
- Undergraduate Catalog
- Veterans Academic Resource Center

Registrar’s Office (RO) ....................
Director Brian Boyd
Millican Hall, Room 161 • Zip +4: 0114
Tel: 407.823.3100 • Fax: 407.823.5652
Website: registrar.sdes.ucf.edu
The Registrar’s Office provides quality and efficient services, develops and maintains accurate academic records, and effectively communicates appropriate information to the UCF community. The RO is also responsible for:
- Coordinating student record processing including enrollment (registration)
- Grading
- Academic Calendar
- Processing record changes
- Transcript requests
- Transfer credit processing
- Residency reclassification
- NCAA athletic eligibility
- Classroom scheduling
- Master class schedule
- Undergraduate Catalog
- Veterans Academic Resource Center

Student Academic Resource Center (SARC) ...........................
Director Rebecca Piety
Howard Phillips Hall, Room 113 • Zip +4: 3115
Tel: 407.823.5130 • Fax: 407.823.2051
Website: sarc.sdes.ucf.edu
The Student Academic Resource Center provides high-quality academic support programs. SARC serves as a means for retention of students and is an important element in assisting UCF students to achieve their academic goals. Programs include:
- Tutoring
- Supplemental Instruction
- Retention programs
Student Health Services (SHS).

Director Dr. Michael Deichen
Health Center, Room 101 • Zip +4: 3333
Tel: 407.823.2701 • Fax: 407.275.4327
Website: shs.sdes.ucf.edu/
Health Services provides healthcare to UCF students, faculty and staff. The health providers include primary care physicians and mid-levels, psychiatrists, gynecologists and sports medicine physicians. Services take place at both the main campus Health Center and UCF College of Medicine, Lake Nona. These services include:

- Visits with health providers
- Lab testing
- X-rays
- Pharmacy
- Dental care
- Allergy shots
- Immunizations
- Smoke Free UCF

Student Accessibility Services (SAS).

Director Adam Meyer
Ferrell Commons, Room 185 • Zip +4: 0161
Tel: 407.823.2371 • Fax: 407.823.2372
Website: sas.sdes.ucf.edu/
Student Disability Services provides academic accommodations for qualified UCF students with disabilities. SDS collaborates with faculty on providing the academic accommodations that include but are not limited to:

- Testing accommodations
- Note-taking accommodations
- Sign language interpreters
- Speech-to-text captioning
- Alternate print format

Student Financial Assistance (SFA)

Director Alicia Keaton
Millican Hall, Room 120 • Zip +4: 0113
Tel: 407.823.2827 • Fax: 407.823.5241
Website: finaid.ucf.edu
The Office of Student Financial Assistance is dedicated to supporting UCF’s mission and goals through the efficient delivery of student aid. The office provides students with a comprehensive offering of financial assistance options to support student success and the attainment of a university degree.

- Supports the recruitment, retention and academic success of UCF’s diverse student body, while complying with all federal, state and university system regulations and policies.
- Provides financial aid information to students and their families in an accurate, efficient and timely manner, so that students are well informed about their financing options.
- Counsels and advises student’s respectfully and professionally while maintaining the confidentiality of student and family information.
- Remains committed to providing financial literacy information and programs that will improve students understanding of financial aid concepts and services. Such efforts will empower students to make more informed choices and take actions to improve their present and long-term financial well-being.

Student Legal Services (SLS) . . . . .

Director Patricia Dullaghan
Student Union, Room 304 • Zip +4: 3650
Tel: 407.823.2538 • Fax: 407.823.5305
Website: sls.sdes.ucf.edu
Student Legal Services is an on-campus law office that provides free confidential legal advice and representation to UCF students in the following areas:

- Landlord tenant matters (i.e. security deposit disputes, maintenance problems, eviction defense)
- Consumer problems (i.e. debt collection defense, insurance coverage denials, credit report disputes, auto fraud, student loans)
- Traffic tickets
- Auto accidents (property damage only)
- Chapter 7 bankruptcies
- Criminal defense (misdemeanors and felonies of third degree only)
- Sealing and expunction of criminal records
- Dissolution of marriage (uncontested)
- Wills
- Name changes
- Power of attorney
- Promissory notes
- Programs, lectures and presentations to educate students as to their legal rights and responsibilities
- Free notary public for students

Student Outreach Services (SOS) . .

Director Rhonda Hall
Orlando Tech Center, Bldg. 600, Room 215 • Zip +4: 3620
Tel: 407.823.5580 • Fax: 407.823.6216
Website: sos.sdes.ucf.edu/
Student Outreach Services provides services to underrepresented students and their families in grades 6th thru 12th to assist in the college admission process. Programs and services include:

- College admissions and financial assistance workshops
- College tours
- Summer residential programs
- Monthly enrichment activities
- Community service projects
- College entrance exams prep workshops
- History and Math Bowl competitions
Student Union (SU) ..................  
Director Rick Falco  
Student Union, Room 312 • Zip +4: 3250  
Tel: 407.823.3677 • Fax: 407.823.6483  
Website: studentunion.ucf.edu/  
The Student Union strives to provide a welcoming place for students to meet, eat and study. The SU is responsible for:  
- Coordinating all events in the Union's ballrooms and conference rooms  
- Operation of All Knight Study  
- Ferrell Commons  
- Knights Helping Knights food pantry (KHK)  
- Ready, SET, Go!  
- Student Union becomes a 24/7 “Study Union” during finals week  
- Operates on a 24/5 schedule during other weeks of the semester

Transfer and Transition Services (TTS) ..................  
Director Jason Dodge  
Howard Phillips Hall, Room 221 • Zip +4: 0123  
Tel: 407.823.2231 • Fax: 407.823.3955  
Website: transfer.sdes.ucf.edu  
Transfer and Transition Services helps students make a seamless transition for a more successful UCF experience. TTS provides pre-admission and transition advising and connections to the campus community through a strong Peer Mentor program. TTS assists transfer students with:  
- One-on-one pre-admission academic and transition advising  
- Transfer course equivalencies  
- Common program prerequisites and foreign language requirements  
- Resources for changing majors or adding minors  
- Degree audit issues  
- Resources for changing majors or adding minors  
- Referrals for academic support services  
- Opportunities for engagement their first semester  
  o Transfer Success workshop series  
  o Transfer Knights student organization  
  o Tau Sigma National Transfer Student Honor Society

TRIO Program:  
PRIME STEM Program  
Director Rebekah McCloud  
Howard Phillips Hall, Room 208 • Zip +4: 1920  
Tel: 407.823.4165 • Fax: 407.823.5597  
Website: trio.sdes.ucf.edu/  
The SDES TRiO Center is home to two Student Support Services (TriO) programs: PRIME STEM and Project BEST. These programs serve college students who are first-generation (neither mother nor father has a Bachelor's degree), low-income (usually PELL-eligible), and/or have a documented disability (and registered with Student Accessibility Services) by offering academic support services, opportunities, and resources to enhance personal skills and academic excellence.

Undergraduate Admissions (UA) . . .  
Associate Vice President Gordon Chavis, Jr.  
Duke Energy University Welcome Center Room 215 • Zip +4: 0111  
Tel: 407.823.3000  
Fax: 407.823.5625  
Website: admissions.ucf.edu  
The Office of Undergraduate Admissions coordinates the admission and enrollment of all undergraduate students (FTIC and Transfer and non-degree) to the university. The primary mission is to identify, target, attract, market, invest in and enroll an academically talented and diverse student body who will contribute to and achieve academic success at UCF.

University Testing Center (UTC) . . .  
Director Rebecca Piety  
Howard Phillips Hall Room 106 • Zip +4: 3117  
Tel: 407.823.5109 • Fax: 407.823.3785  
Website: utc.sdes.ucf.edu  
The University Testing Center is responsible for coordinating and administering institutional, state and national standardized testing. This includes but is not limited to:  
- Accuplacer  
- College Level Examination Program (CLEP)  
- Distance Learning Exams  
- Foreign Language Proficiency Exam (FLPE)  
- Grammar Proficiency Exam (GPE)  
- GRE-Subject Areas, Law School Admission Test (LSAT)  
- Praxis  
- Test of Essential Academic Skills (TEAS)  
- Test of English as a Foreign Language (TOEFL iBT)  
- Math Placement Test
Wellness and Health Promotion Services (WHPS)

Director Maureen Hawkins
Recreation and Wellness Center, Suite 111 • Zip +4: 3330
Tel: 407.823.5841 • Fax: 407.823.3411
Website: whps.sdes.ucf.edu

The Wellness Center merged with the Alcohol and Other Drug Prevention Programming office and offers a wide variety of services including:

♦ Alcohol education and intervention services
♦ Relaxation training
♦ Massage therapy
♦ Nutrition education and consults
♦ HIV testing and counseling

♦ Healthy Knights 2020
♦ Workshops and Health Huts to help students “be well to do well” include topics such as:
  o Safer sex
  o Nutrition
  o Stress management
  o Alcohol and other drug abuse prevention
  o Sleep
  o Healthy relationships
  o Sexual violence
  o Body image
About SGA

The Student Government Association is a representative body modeled after the United States government. Through its three branches, Executive, Legislative, and Judicial, the Student Government Association aims to represent student issues and concerns at all levels of university decision making. Through a $18.6 million dollar budget acquired from student fees, SGA maintains hundreds of student jobs, oversees two facilities (Student Union and Recreation and Wellness Center), and is constantly creating new services and initiatives aiming to make campus life better for all UCF Knights. In addition to implementing new services, perhaps SGA’s most vital role is the protection of student interests in both the UCF administration’s decisions as well as decisions made at the state level. Through governmental affairs divisions, committees, and professional lobbying firms, SGA ensures that the student voice is not only heard but taken seriously.

SGA Services

- All Knight Study
- Universal Knights
- Zimride Carpooling
- Knight Flight
- Student Scholarships
- Free Printing Labs
- SGA Bike Share
- 24-Hour Student Union
- Free Copying and Faxing
- KnightLYNX Transportation
- Student Computer Lab
- Free Student Legal Services
- Student Conduct Assistance
- Recreation and Wellness Center
- Funding for Academic Conferences
- Funding for Registered Student Organizations
- Free Scantrons and Blue Books
- Tailgates at Home Football Games

Student Government Association

2016-2017

Chris Clemente
Student Body President
sga_pres@ucf.edu

Rachel Altfield
Student Body Vice President
sga_vp@ucf.edu

#KNIGHT VISION

ADVOCACY:
- Coordinate with the university to lobby for the creation of Emerging Preeminence and increase state funding for UCE.
- Advocate for the opening of the UCF Downtown Campus.
- Continue to lobby for the implementation of Chloe’s Law.
- Fight to prevent tuition hikes.
- Lobby for Bright Futures in the summer.
- Demand a decrease in the excess credit hour surcharge.
- Protect students by fighting efforts to weaken student privacy laws.
- Advocate for in-state tuition for veterans, active-duty military personnel, and their families.

TRANSPARENCY:
- Implement an SGA president’s advisory council.
- Make the SGA website available in Spanish.
- Integrate a meeting sign up portal on the SGA Website so students can directly request a meeting with any SGA member.
- Hold more than 1,000 individual student meetings and allow students to schedule meetings with SGA officials through a sign-up portal.
- Make SGA Senate voting records more accessible.
- Release all Cabinet emails monthly.

SUSTAINABILITY:
- Install Green Walls in the Student Union ballrooms.
- Expand the Bike Share Program by 20 percent.
- Increase electricity and water efficiency in the Student Union.
- Build a green roof on the Student Union.

HEALTH:
- Fight for more mental health professionals on campus.
- Bring water fountains to Memory Mall and increase water fountains campuswide.
- Advocate for healthier and vegetarian food options on campus and in the Student Union Expansion.
- Increase Brain Food.

TRANSPORTATION:
- Create a Bike Share check out location at the Knights Plaza RWC.
- Continue to offer Knight Flight for Spring Break.
- Implement the construction of Bike Shelters.
- Offer transportation from Rosen Campus to Main Campus for Homecoming and major student events.
- Revamp the Rosen bus stop on Aquarius Drive.
- Implement new and effective Knight LYNX routes.
- Partner with Uber to give access to discounted rates for UCF students.
### Meet The Executive Cabinet

#### STUDENT GOVERNMENT ASSOCIATION

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chris Clemente</td>
<td>Student Body President</td>
<td>3-2193 <a href="mailto:sga_pres@ucf.edu">sga_pres@ucf.edu</a></td>
</tr>
<tr>
<td>Rachel Altfield</td>
<td>Student Body Vice President</td>
<td>3-2193 <a href="mailto:sga_vp@ucf.edu">sga_vp@ucf.edu</a></td>
</tr>
<tr>
<td>Sandi Briggs</td>
<td>Office Manager</td>
<td>3-2193 <a href="mailto:sandra.briggs@ucf.edu">sandra.briggs@ucf.edu</a></td>
</tr>
<tr>
<td>Shane Juntunen</td>
<td>Interim SGA Advisor</td>
<td>3-0615 <a href="mailto:shane.juntunen@ucf.edu">shane.juntunen@ucf.edu</a></td>
</tr>
<tr>
<td>*Joshua Winograd</td>
<td>Attorney General/Judicial Advisor</td>
<td>3-4722 <a href="mailto:sga_ag@ucf.edu">sga_ag@ucf.edu</a></td>
</tr>
<tr>
<td>Andre Ong</td>
<td>Comptroller</td>
<td>3-4722 <a href="mailto:sga_comp@ucf.edu">sga_comp@ucf.edu</a></td>
</tr>
<tr>
<td>Nick Larkins</td>
<td>Chief of Staff</td>
<td>3-6357 <a href="mailto:sga_chief@ucf.edu">sga_chief@ucf.edu</a></td>
</tr>
<tr>
<td>Rachel Cohen</td>
<td>Deputy Chief of Staff</td>
<td>3-6357 <a href="mailto:sgadeputychief@ucf.edu">sgadeputychief@ucf.edu</a></td>
</tr>
<tr>
<td>Kevin Young</td>
<td>Special Projects Manager</td>
<td>3-6135 <a href="mailto:sgaprojects@ucf.edu">sgaprojects@ucf.edu</a></td>
</tr>
<tr>
<td>Hannah Whipple</td>
<td>Director of Student Affairs</td>
<td>3-4722 <a href="mailto:sga_dsa@ucf.edu">sga_dsa@ucf.edu</a></td>
</tr>
<tr>
<td>*Joshua Winograd</td>
<td>Judicial Advisor</td>
<td>3-4722 sga judicial <a href="mailto:advisor@ucf.edu">advisor@ucf.edu</a></td>
</tr>
<tr>
<td>Jeffrey Strange</td>
<td>Legislative Affairs Coordinator</td>
<td>3-6357 <a href="mailto:sgalegaffairs@ucf.edu">sgalegaffairs@ucf.edu</a></td>
</tr>
<tr>
<td>Marklyne Joachim</td>
<td>Diversity Initiatives</td>
<td>3-4722 <a href="mailto:sga_diversity@ucf.edu">sga_diversity@ucf.edu</a></td>
</tr>
<tr>
<td>Snigdha Illa</td>
<td>Academic Affairs Specialist</td>
<td>3-6357 <a href="mailto:sgaacademics@ucf.edu">sgaacademics@ucf.edu</a></td>
</tr>
<tr>
<td>Emily Dovydaitis</td>
<td>Director of Campus Life</td>
<td>3-0320 <a href="mailto:sga_life@ucf.edu">sga_life@ucf.edu</a></td>
</tr>
<tr>
<td>Robert Sells</td>
<td>Facility &amp; Transportation</td>
<td>3-1605 <a href="mailto:sgatransportation@ucf.edu">sgatransportation@ucf.edu</a></td>
</tr>
<tr>
<td>Scott Benton</td>
<td>Athletics Coordinator</td>
<td>3-1605 <a href="mailto:sga_athletics@ucf.edu">sga_athletics@ucf.edu</a></td>
</tr>
<tr>
<td>Hannah Hollinger</td>
<td>Health &amp; Sustainability Coordinator</td>
<td>3-0320 <a href="mailto:sgahealth@ucf.edu">sgahealth@ucf.edu</a></td>
</tr>
<tr>
<td>Ashleigh Taylor</td>
<td>Director of Communications</td>
<td>3-1265 <a href="mailto:sga_comm@ucf.edu">sga_comm@ucf.edu</a></td>
</tr>
<tr>
<td>Whitney Barnes</td>
<td>Public Relations Coordinator</td>
<td>3-1122 <a href="mailto:sga_pr@ucf.edu">sga_pr@ucf.edu</a></td>
</tr>
<tr>
<td>Alexa Goldstein</td>
<td>Marketing Coordinator</td>
<td>3-1122 sga <a href="mailto:marketing@ucf.edu">marketing@ucf.edu</a></td>
</tr>
<tr>
<td>Victoria Proetsch</td>
<td>Web Coordinator</td>
<td>3-1122 <a href="mailto:sga_web@ucf.edu">sga_web@ucf.edu</a></td>
</tr>
<tr>
<td>Stephanie Alfonso</td>
<td>Graphic Designer I</td>
<td>3-1122 <a href="mailto:sgagfx1@ucf.edu">sgagfx1@ucf.edu</a></td>
</tr>
<tr>
<td></td>
<td>Graphic Designer II</td>
<td>3-1122 <a href="mailto:sgagfx2@ucf.edu">sgagfx2@ucf.edu</a></td>
</tr>
<tr>
<td>Christian Cepeda</td>
<td>Speaker of the Senate (Legislative - 214C)</td>
<td>3-1054 sga <a href="mailto:spkr@ucf.edu">spkr@ucf.edu</a></td>
</tr>
<tr>
<td>Bryan Garwood</td>
<td>Senate Protempore (Legislative - 214B)</td>
<td>3-3240 sga <a href="mailto:pro@ucf.edu">pro@ucf.edu</a></td>
</tr>
<tr>
<td>Taylor Scimeca</td>
<td>Chief Justice (Judicial - 214N))</td>
<td>3-4721 sga <a href="mailto:cjus@ucf.edu">cjus@ucf.edu</a></td>
</tr>
<tr>
<td></td>
<td>Supervisor of Elections</td>
<td>3-4721 sga <a href="mailto:ec@ucf.edu">ec@ucf.edu</a></td>
</tr>
</tbody>
</table>

#### DIVISION OF ADMINISTRATION (214F)

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Joshua Winograd</td>
<td>Attorney General/Judicial Advisor</td>
<td>3-4722 <a href="mailto:sga_ag@ucf.edu">sga_ag@ucf.edu</a></td>
</tr>
<tr>
<td>Nick Larkins</td>
<td>Chief of Staff</td>
<td>3-6357 <a href="mailto:sga_chief@ucf.edu">sga_chief@ucf.edu</a></td>
</tr>
<tr>
<td>Rachel Cohen</td>
<td>Deputy Chief of Staff</td>
<td>3-6357 <a href="mailto:sgadeputychief@ucf.edu">sgadeputychief@ucf.edu</a></td>
</tr>
<tr>
<td>Kevin Young</td>
<td>Special Projects Manager</td>
<td>3-6135 <a href="mailto:sgaprojects@ucf.edu">sgaprojects@ucf.edu</a></td>
</tr>
</tbody>
</table>

#### DIVISION OF STUDENT AFFAIRS (214G)

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hannah Whipple</td>
<td>Director of Student Affairs</td>
<td>3-4722 <a href="mailto:sga_dsa@ucf.edu">sga_dsa@ucf.edu</a></td>
</tr>
<tr>
<td>*Joshua Winograd</td>
<td>Judicial Advisor</td>
<td>3-4722 sga judicial <a href="mailto:advisor@ucf.edu">advisor@ucf.edu</a></td>
</tr>
<tr>
<td>Jeffrey Strange</td>
<td>Legislative Affairs Coordinator</td>
<td>3-6357 <a href="mailto:sgalegaffairs@ucf.edu">sgalegaffairs@ucf.edu</a></td>
</tr>
<tr>
<td>Marklyne Joachim</td>
<td>Diversity Initiatives</td>
<td>3-4722 <a href="mailto:sga_diversity@ucf.edu">sga_diversity@ucf.edu</a></td>
</tr>
<tr>
<td>Snigdha Illa</td>
<td>Academic Affairs Specialist</td>
<td>3-6357 <a href="mailto:sgaacademics@ucf.edu">sgaacademics@ucf.edu</a></td>
</tr>
</tbody>
</table>

#### DIVISION OF CAMPUS LIFE (214H)

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emily Dovydaitis</td>
<td>Director of Campus Life</td>
<td>3-0320 <a href="mailto:sga_life@ucf.edu">sga_life@ucf.edu</a></td>
</tr>
<tr>
<td>Robert Sells</td>
<td>Facility &amp; Transportation</td>
<td>3-1605 <a href="mailto:sgatransportation@ucf.edu">sgatransportation@ucf.edu</a></td>
</tr>
<tr>
<td>Scott Benton</td>
<td>Athletics Coordinator</td>
<td>3-1605 <a href="mailto:sga_athletics@ucf.edu">sga_athletics@ucf.edu</a></td>
</tr>
<tr>
<td>Hannah Hollinger</td>
<td>Health &amp; Sustainability Coordinator</td>
<td>3-0320 <a href="mailto:sgahealth@ucf.edu">sgahealth@ucf.edu</a></td>
</tr>
</tbody>
</table>

#### DIVISION OF COMMUNICATIONS (214K)

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashleigh Taylor</td>
<td>Director of Communications</td>
<td>3-1265 <a href="mailto:sga_comm@ucf.edu">sga_comm@ucf.edu</a></td>
</tr>
<tr>
<td>Whitney Barnes</td>
<td>Public Relations Coordinator</td>
<td>3-1122 <a href="mailto:sga_pr@ucf.edu">sga_pr@ucf.edu</a></td>
</tr>
<tr>
<td>Alexa Goldstein</td>
<td>Marketing Coordinator</td>
<td>3-1122 sga <a href="mailto:marketing@ucf.edu">marketing@ucf.edu</a></td>
</tr>
<tr>
<td>Victoria Proetsch</td>
<td>Web Coordinator</td>
<td>3-1122 <a href="mailto:sga_web@ucf.edu">sga_web@ucf.edu</a></td>
</tr>
<tr>
<td>Stephanie Alfonso</td>
<td>Graphic Designer I</td>
<td>3-1122 <a href="mailto:sgagfx1@ucf.edu">sgagfx1@ucf.edu</a></td>
</tr>
<tr>
<td></td>
<td>Graphic Designer II</td>
<td>3-1122 <a href="mailto:sgagfx2@ucf.edu">sgagfx2@ucf.edu</a></td>
</tr>
</tbody>
</table>

#### BRANCHES

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christian Cepeda</td>
<td>Speaker of the Senate (Legislative - 214C)</td>
<td>3-1054 <a href="mailto:sga_spkr@ucf.edu">sga_spkr@ucf.edu</a></td>
</tr>
<tr>
<td>Bryan Garwood</td>
<td>Senate Protempore (Legislative - 214B)</td>
<td>3-3240 sga <a href="mailto:pro@ucf.edu">pro@ucf.edu</a></td>
</tr>
<tr>
<td>Taylor Scimeca</td>
<td>Chief Justice (Judicial - 214N))</td>
<td>3-4721 sga <a href="mailto:cjus@ucf.edu">cjus@ucf.edu</a></td>
</tr>
<tr>
<td></td>
<td>Supervisor of Elections</td>
<td>3-4721 sga <a href="mailto:ec@ucf.edu">ec@ucf.edu</a></td>
</tr>
</tbody>
</table>
Meet The Leadership Council

Maribeth Ehasz
Vice President

Gordon Chavis
Associate Vice President

Sharon Ekern
Associate Vice President

DeLaine Priest
Associate Vice President

Kerry Welch
Associate Vice President

Belinda Boston
Assistant Vice President

Mark Gumble
Assistant Vice President

David Pavlannis
Assistant Vice President

A.J. Range
Assistant Vice President

Chanda Torres
Assistant Vice President

Richard Payne
Assistant Vice President

THE UCF CREED

University of Central Florida Integrity, scholarship, community, creativity, and excellence are the core values that guide our conduct, performance, and decisions.

Integrity
I will practice and defend academic and personal honesty.

Scholarship
I will cherish and honor learning as a fundamental purpose of my membership in the UCF community.

Community
I will promote an open and supportive campus environment by respecting the rights and contributions of every individual.

Creativity
I will use my talents to enrich the human experience.

Excellence
I will strive toward the highest standards of performance in any endeavor I undertake.

UNIVERSITY OF CENTRAL FLORIDA
Maribeth Ehasz
Vice President
407.823.4372

Helping students stay in school, be healthy, live ethically.

Integrity
Scholarship
Community
Creativity
Excellence