


Report ID Type DCX – All Reports

UCF Financials 


Favorites | Main Menu > Reporting Tools > PS/nVision > Define Report Request

Report Request

Enter any information you have and click Search. Leave fields blank for a list of all values.

▼ Search Criteria


Use Saved Search:

Business Unit: begins with 

Report ID: begins with

Description: begins with

Case Sensitive

[Basic Search](#)  [Save Search Criteria](#) [Delete Saved Search](#)


Search Results

View All First Last

Business Unit	Report ID	Description
UCF01	03011DCX	Budget Position
UCF01	03011DCY	Budget Position
UCF01	03011DNX	Budget Position
UCF01	03011DNY	Budget Position
UCF01	03011DSX	Budget Position
UCF01	03011DSY	Budget Position
UCF01	03011PCX	Budget Position
UCF01	03011PCY	Budget Position

DCX allows you to run reports for all accounts within a prefix.

DCX - All Reports

UCF Financials 

Favorites | Main Menu > Reporting Tools > PS/nVision > Define Report Request

List | Explorer | Administration | Archives

View Reports For

User ID: Type: Last Days Refresh

Status: Folder: Instance: to:

Select	Report ID	Proc Instance	Description	Request Date/Time	Format	Status	Details
<input type="checkbox"/>	7799097	5937509	03010003	08/19/2014 10:38:24AM	Microsoft Excel Files (*.xls)	Posted	Details
<input type="checkbox"/>	7799096	5937509	03010002	08/19/2014 10:38:22AM	Microsoft Excel Files (*.xls)	Posted	Details
<input type="checkbox"/>	7799094	5937509	03010001	08/19/2014 10:38:20AM	Microsoft Excel Files (*.xls)	Posted	Details

1-5 of 5

Reports for all accounts that begin in 0301.

Expenditures Within Date Range

Navigation: General Ledger>UCF FL Reports>Expenditures within Date Range

UCF Financials

Favorites | Main Menu > General Ledger > UCF GL Reports > Expenditures within Date Range

Expenditures

Run Control ID: expenses Report Manager Process Monitor Run

Language: English

Expenditure Report

SetID: UCF01

Fiscal Year: 2015

From Date: 07/01/2014

Through Date: 07/31/2014

Run Report by Department OR by Project ID

Group By

By Department

Or


By Project

Dept From: 03200001 To:

Project From: To:

Save Return to Search Previous in List Next in List Notify Add Update/Display



CSV Format

UCF Financials 

Favorites | Main Menu > General Ledger > UCF GL Reports > Expenditures within Date Range

Process Scheduler Request

User ID: ewanamak Run Control ID: expenses

Server Name: PSUNX Run Date: 08/19/2014 
Recurrence: Run Time: 10:47:45AM [Reset to Current Date/Time](#)
Time Zone:  FTP Control Command:

Select	Description	Process Name	Process Type	*Type	*Format	Distribution
<input checked="" type="checkbox"/>	Expenditures by date range	FXGL373A	SQR Report	Web	CSV	Distribution

CSV = Comma Separated Value
***open in Microsoft Excel**

DATAMART

Navigation: my.ucf.edu>Staff Applications>F&A Data Mart

F&A DataMart

To begin, select Reporting Period and enter the first condition in row 1. (maximum of 3 conditions)

Records available: from 07/01/2003 to 08/20/2014

Reporting Period:

	Field Name	Operator	Value
1.	<input type="text" value="Department/Project"/>	<input type="text" value="Is"/>	<input type="text"/>
		AND	
2.	<input type="text" value="Account"/>	<input type="text" value="Range"/>	<input type="text" value="600000-799999"/>
		AND	
3.	<input type="text" value="Transaction Date"/>	<input type="text" value="Range"/>	<input type="text" value="06/01/2014-06/30/2014"/>

Sort by then by

Run Query

Reset

Home

UCF Portal

ACTUALS Data

Academic Resources
Staff Applications
- F&A DataMart
- F&A Monthly Reports
- Pegasus Mine Portal
- UCF Financials

Staff Applications
Staff Application
Staff Applications (e.g. FIPROD)
F&A DataMart

DATAMART Query Results

DataMart Query Results (Actuals)													Criteria Used: Dept/Proj = 03010004 and TransDate Between 06/01/2014-06/30/2014				
					Period: Fiscal Year 2014												
First			Previous		Next		Last		Total Records Found: 57				Records Displayed: 1-50		View Total Amount		
Line Num	Dept Number	Account	Amount	Voucher/Contract#	Vendor/Customer Nm/ Jnl Header Desc	PO/Invoice/Item#	Journal ID	Invoice/Deposit Number	Transaction Date	Fund	Line Description	Activity ID	Alt Acct	Prg	Vendor/Customer ID		
1	03010004	112001	-12,000.00		jbutcher - Facilities Improvem		0240062701		06/27/2014	10001	CASH INTERDEPARTMENTAL		112001	ZZ			
2	03010004	781139	12,000.00		jbutcher - Facilities Improvem		0240062701		06/27/2014	10001	Fi# 14007004		757000	ZZ			
3	03010004	112001	-55.00		ivmartin Truescreen background		0280061301		06/13/2014	10001	CASH INTERDEPARTMENTAL		112001	ZZ			
4	03010004	713101	55.00		ivmartin Truescreen background		0280061301		06/13/2014	10001			772000	ZZ			
5	03010004	112001	-5,746.40		ctodd-facility usage agreement		0301060280		06/02/2014	10001	CASH INTERDEPARTMENTAL		112001	ZZ			
6	03010004	743401	1,451.20		ctodd-facility usage agreement		0301060280		06/02/2014	10001	RENTAL OF FACILITIES		711000	ZZ			
7	03010004	743401	4,295.20		ctodd-facility usage agreement		0301060280		06/02/2014	10001	RENTAL OF FACILITIES		711000	ZZ			
8	03010004	112001	-250,000.00		ctodd-transfer for additional		0301060480		06/04/2014	10001	CASH INTERDEPARTMENTAL		112001	ZZ			
9	03010004	781107	250,000.00		ctodd-transfer for additional		0301060480		06/04/2014	10001	TSFR TO STUDENT FIN A		757000	ZZ			
10	03010004	112001	-1,280.00		Pay for travel to the NASPA Mi		0301061101		06/11/2014	10001	CASH INTERDEPARTMENTAL		112001	ZZ			
11	03010004	728201	1,280.00		Pay for travel to the NASPA Mi		0301061101		06/11/2014	10001	TRAVEL OUT OF STATE		711000	ZZ			
12	03010004	311000	-2,044.00	01029513	BANK OF AMERICA		APA0146213	PC060514C_000000000000026	06/05/2014	10001	Accounts Payable		311000	ZZ	0000002096		
13	03010004	749301	2,044.00	01029513	BANK OF AMERICA		APA0146213	PC060514C_000000000000026	06/05/2014	10001	ACPA Membership		711000	ZZ	0000002096		
14	03010004	311000	-1,045.20	01033078	BANK OF AMERICA		APA0146720	PC061714D_000000000000185	06/18/2014	10001	Accounts Payable		311000	ZZ	0000002096		
15	03010004	713301	1,045.20	01033078	BANK OF AMERICA		APA0146720	PC061714D_000000000000185	06/18/2014	10001	Jobelephant advertisin		772000	ZZ	0000002096		
16	03010004	311000	-104.00	01033969	BANK OF AMERICA		APA0146836	PC062014A_000000000000095	06/20/2014	10001	Accounts Payable		311000	ZZ	0000002096		

Exported Results

DeptNum	Account	Amount	Voucher/ContractNum	VendorNm/CustNm/JrnlHdrDesc	PO/Invoice/ItemNum	JournalID	DocLn	RecType	Invoice/DepositNum	TransDt
03010004	781139	12000		jbutcher - Facilities Improvem		0240062701	00001	CON		6/27/2014
03010004	713101	55		ivmartin Truescreen background		0260061301	00070	IDS		6/13/2014
03010004	743401	1451.2		ctodd-facility usage agreement		0301060280	00002	IDI		6/2/2014
03010004	743401	4295.2		ctodd-facility usage agreement		0301060280	00003	IDI		6/2/2014
03010004	781107	250000		ctodd-transfer for additional		0301060480	00001	IDI		6/4/2014
03010004	726201	1280		Pay for travel to the NASPA Mi		0301061101	00001	IDI		6/11/2014
03010004	749301	2044	01029513	BANK OF AMERICA		APA0146213	00612	AP	PC060514C_0000000000000026	6/5/2014
03010004	713301	1045.2	01033078	BANK OF AMERICA		APA0146720	00192	AP	PC061714D_0000000000000185	6/18/2014
03010004	724101	104	01033869	BANK OF AMERICA		APA0146836	00464	AP	PC062014A_0000000000000095	6/20/2014
03010004	722101	2679.35	01031403	Globalstar Inc	0000290261	APA0146958	00597	AP	1000000005595249	6/23/2014
03010004	713201	10875	01031395	Keeling & Associates LLC	0000290127	APA0146958	00483	AP	2014-267	6/23/2014
03010004	713201	10875	01031393	Keeling & Associates LLC	0000290127	APA0146958	00483	AP	2014-266	6/23/2014
03010004	734101	153.75	01035350	BANK OF AMERICA		APA0147190	00659	AP	PC062614D_0000000000000061	6/26/2014
03010004	734101	389.5	01035350	BANK OF AMERICA		APA0147190	00659	AP	PC062614D_0000000000000061	6/26/2014
03010004	713201	10875	01034659	Keeling & Associates LLC	0000290127	APA0147190	00407	AP	2014-268	6/26/2014
03010004	711199	26.24		pngo FSBO Aim Work Order for t		BI28060681	00111	IDS		6/6/2014
03010004	713399	29		pngo FSBO Aim Work Orders for		BI28062482	00061	IDS		6/24/2014
03010004	615001	-519322.24		aboutros To Fund E&G for FY 20		FUNDEG2014	01655	IDF		6/30/2014

ADDITIONAL RESOURCES

▣ http://financials.ucf.edu/Addy_Notes/Addy_Notes.cfm

▣ Need Help?

Call the Financials Service Desk
407-823-5117, option 6
E-mail: fntrain@ucf.edu



Thank you!